

TRI-STATE TELUGU ASSOCIATION

BY-LAWSARTICLE I: NAME

The name and title of this organization is Tri-State Telugu Association; hereinafter referred to as TTA. It is a non-profit organization to exist perpetually and registered under the laws of Illinois.

ARTICLE II: OBJECTIVE AND PURPOSES

- 1) To preserve, maintain and perpetuate the heritage of the people of Telugu origin.
- 2) To promote literary, cultural, educational, religious, social, economic and community affairs of Telugu speaking people.
- 3) To undertake social developmental projects.
- 4) To support humanitarian causes.

ARTICLE III: ORGANIZATION

- (1) Board of Directors
- (2) Working Committee

- 1) The Board of Directors: Shall be responsible for all assets and liabilities of the Tri-State Telugu Association and also be responsible for the formulation of the policies for the proper functioning of the TTA to fulfill the defined purpose and objectives as set out in Article II.

The Board of Directors shall consist of 5 (five) or more. Such directors shall conform to all federal, state and local laws. They shall choose a chairperson and secretary of the board.

The Board of Directors shall appoint the Working Committee. The Board of Directors shall meet at least twice a year and the Working Committee shall, on invitation only, attend the meetings of the Board of Directors.

- 2) The Working Committee: Shall consist of no more than 5 and shall comprise:
 - (I) President
 - (II) Secretary
 - (III) Joint Secretary
 - (IV) Treasurer
 - (V) Joint Treasurer

The working Committee shall be responsible for making all operational decisions with respect to the proper functioning of TTA within the framework of the policies established by Board of Directors.

- (I) President: Shall preside all meetings of the Working Committee.
- (II) Secretary: Shall be the custodian of TTA seal, records and maintain the minutes of meeting. Shall be responsible to publish and mail a newsletter as will be necessary.
- (III) Joint Secretary: Shall assist the secretary and assume the duties of the secretary in his/her absence.
- (IV) Treasurer: Shall receive all monies for TTA and shall be the bookkeeper of TTA finances and deposit monies in predetermined bank accounts approved by the Board of Directors. He/she shall be responsible for disbursements, payments and bills due from TTA. He/she shall prepare and submit the tax returns at the end of each year. He/she shall render to the Board of Directors such accounts of official acts and of the state of funds as they may require.
- (V) Joint Treasurer: Shall assist the treasurer and assume the duties of the treasurer in his/her absence.

ARTICLE IV: MEETINGS

The Board of Directors shall meet semi-annually, the meetings being presided by the Chairperson chosen by the board or his alternate, also chosen by the Board, the time and place for the meeting to be designated by the Chairperson and stated in a notice of the meeting which notice shall be sent to the board members, by a secretary so appointed by the Board, at least 15 days prior to the meeting.

Meetings other than the semi-annual ones shall be held if and when necessary at such time and place as may be designated by the Chairperson, if the meeting is called for on written request by at least 1/3rd Directors. Notice of such additional meetings shall be given by the secretary of the Board of Directors in the same manner as a notice for a semi-annual meeting, except that three days notice shall be sufficient.

The secretary of the Board of Directors shall record and maintain the minutes of the meetings of the Board of Directors.

Meetings of the Working Committee shall be called by the secretary at the request of the President or by a written request of at least three members of the Working Committee submitted to the Secretary of the Working Committee.

Any member of the Committee who is absent from three consecutive meetings without adequate explanation to the Working Committee shall after written notice be deemed to have resigned. The

resulting vacancy shall be filled by the Working Committee, except that vacancies in the Working Committee itself will be filled by the Board of Directors.

The working Committee shall meet no less than six times a year, at which time the Secretary shall present the minutes of the previous meeting and the Treasurer will inform the Committee of the financial status of the organization. The calendar year shall serve as the year for accounting and serve as working committee.

ARTICLE V: DONORS

Any one who wishes to share the views and objectives of the TTA can donate to TTA and will be able to participate in the activities of TTA. TTA member ship is OPEN TO ALL.

ARTICLE VI: ACTIVITIES

- 1) TTA shall organize its year-round activities to best fulfill the objectives and purposes of the organization.
- 2) The Working Committee shall organize and celebrate at least three important Telugu Festivals such as Pongal, Ugadi and Deepavali. These functions shall be arranged to emphasize the cultural significance and especially to provide opportunities for educational experience for children.
- 3) Shall encourage and sponsor the conduct of Telugu Schools for children.

ARTICLE VII: SEAL

The TTA shall have a Common Seal with power to break, change or renew the same when necessary.

ARTICLE VIII: AMENDMENTS

All proposed amendments to these By-Laws shall be approved by the affirmative vote of three-fourths of the Board of Directors at an annual or other meeting provided that notice of such proposed amendment shall be given by the Secretary of the Board of Directors to each of the Board of Directors at least 15 days prior to the date of such meeting.

ARTICLE IX: DISSOLUTION

In the event of dissolution of TTA, TTA shall, after paying or providing for payment of all liabilities under Section 501c (3), transfer the funds and assets to another nonprofit organization as approved by the Board of Directors.

